

General

- Ensure all windows, doors, sliding doors, window tracks, fly screens and security screens are free of dust and dirt
- Vacuum all sliding door tracks and wipe clean
- Sweep and mop all floors (except carpet), removing any marks or stains
- Ensure all light fittings are cleaned and free from cobwebs
- Clean any marks left on walls and light switches
- Wipe down and remove all dust from skirting boards, picture frames and window sills
- Ensure all curtains and/or blinds are dusted
- Clean the inside and outside doors/mirrors of built in wardrobe
- Smoke Alarm, does it work?

Details:

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Lounge room and Dining Room

- Vacuum carpet throughout, conduct a carpet steam service clean periodically if the carpet experiences high traffic
- Dust light shade and fan (if applicable)
- Wash all windows, window sills and screens
- Dust blinds (if applicable)
- Wipe down walls, if required
- All doors (both sides) and door edges and frames cleaned and marks removed
- Skirting boards dusted

Living Room

- Clean all blinds (if applicable)
- Wash all windows, window sills and screens
- Dust all baseboards and electrical plates
- Vacuum carpet, conduct a carpet steam service clean periodically if the carpet experiences high traffic
- Dust any cobwebs
- Dust any shelving (if applicable)
- Wipe down walls, if required

Hallway

- Vacuum carpet, conduct a carpet steam service clean periodically if the carpet experiences high traffic
- Wash all windows, window sills and screens (if applicable)
- Wipe down walls, if required

Bedroom(s)

- Vacuum carpet, conduct a carpet steam service clean periodically if the carpet experiences high traffic
- Wash all windows, window sills and screens
- Dust light shade
- Dust blinds (if applicable)
- Blinds in wardrobes, clean sliding tracks from dust build up as this can then cause rust
- Wipe down walls, if required

Bathroom

- Clean and mop floor
- If there is any mould present it is to be removed from tiles, ceiling and walls
- Remove toilet seat clean and disinfect the seat and lid; clean and disinfect the toilet bowl inside, outside and behind the bowl
- Clean shower recess
- Mirrors must be polished
- Exhaust fan must be cleaned (if applicable)
- Dust light shade
- Wipe down basin and vanity
- Wash all windows, window sills and screens (if applicable)
- Wipe down walls, if required

Kitchen

- Clean and mop floor
- Bench tops and splash backs must be cleaned
- Clean and wipe cupboards if required
- Stove top, oven, griller, all oven and griller trays, and exhaust fan. All must be cleaned and degreased thoroughly (if any of the above appliances are applicable)
- Clean sink, disposal unit and dishwasher
- Dust blinds
- Wash all windows, window sills and screens
- Wipe down walls, if required

Laundry

- Clean and mop floor
- Tubs cleaned inside and out, including inside of cabinet
- Clean taps
- Linen and broom cupboards cleaned. Both inside and out (if applicable)
- Wipe down walls, if required

External

- Dirt and oil removed from driveways, garage and/or carport and all other exterior areas
- Lawns and gardens to be freshly mowed, weeded and grass clippings cleared
- All rubbish removed from the property, both internal and external
- Ensure pool and pool equipment are cleaned (if applicable)

Bathroom

- Sweep and mop
- Clean railings and any Perspex glass
- Remove all cobwebs etc.
- Wipe down walls, if require